

350 Island Pond Rd.
Harrison, ME 04040
Staff Phone: 1-877-243-3706
Phone: 1-207-583-2381
Fax: 1-207-583-6016



Jim and Beigette Gill
Directors

SUMMER CAMP FOR GIRLS

Camp Counselor Reference Form

_____ has applied to be a camp counselor at Camp Fernwood Cove and has listed you as a reference. We would appreciate your assistance in evaluating his/her candidacy and helping us determine whether the applicant is well suited for camp counseling. Your comments will remain strictly confidential and will be viewed only by Fernwood Cove administration. Please consider the following criteria.

Camp work is challenging. Counselors must be able to relate effectively to children, adult supervisors and college-age peers. A staff member must also be able to live within defined community standards.

We hire mature young adults who love children and approach their responsibilities seriously. A counselor lives with a group of children and teaches a range of age groups in an activity area. Parents entrust their children to the care of our staff.

Thank you for your time and insights. Please call us if you have any questions or comments.

1. How long and in what capacity have you known the applicant?
2. Describe any experiences you know that he or she has had with children.
3. Have you seen this person in a leadership role with youngsters? What role?
4. Would you be willing to have your children under this individual's supervision for a period of weeks in a camp situation? Why or why not?
5. To the best of your knowledge, does the applicant have any history of actual or alleged child abuse or sexual abuse, or ever been involved or convicted regarding a felony or misdemeanor?
6. Alcoholic beverages are prohibited for people under the age of 21, as it is Federal Law. We do permit smoking by our staff, however, only on their time off, in a designated area and

never in the presence of campers. Use or possession of illegal drugs is prohibited at camp. To the best of your knowledge, will these restrictions pose a problem for this applicant?

7. Is the applicant someone who takes initiative?
8. How does this person react in situations of stress?
9. Can this individual be relied upon? Does this person weaken in absence of authority?
10. What would you note as this applicant's strengths and weaknesses?
11. If you have previously employed this person, would you hire them back? Why or Why Not?
12. Please rate the applicant based on your knowledge of him or her:

	Excellent	Very Good	Average	Fair	Unable to Judge
Adaptability/Flexibility					
Appearance					
Attitude					
Common Sense					
Energy Level					
Enthusiasm					
Friendliness					
Humor/Warmth					
Leadership Ability					
Listening Skills					
Maturity					
Motivation					
Patience					
Physical Health					
Relates to Co-Workers					
Responds to Supervision					
Sense of Responsibility					
Sincerity					
Willingness to Learn					
Works with a Team					

SIGNATURE: _____ DATE: _____

NAME (Print): _____ PHONE: _____

Address: 350 Island Pond Rd, Harrison, ME 04040
 Staff Phone: 877-243-3706 Phone: 1-978-369-0572 Fax: 1-207-583-6016
 E-mail: staff@fenwoodcove.com

May we contact you to confirm the above information? Best time to call?

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